



State of Colorado
Department of Human Services
Department of Health Care Policy and Financing

Information You Need To Know

Take this section with you.

You may use this application to apply for any of the programs listed below at the county Department of Social Services where you live.

Anyone has the right to apply for help at any time.

Do I have to be a U.S. citizen to apply for assistance?

No, you do not have to be a U.S. citizen to apply for assistance. Please do not let the fear of the U.S. Citizenship and Immigration Services (U.S.C.I.S.) stop you from seeking benefits for your family. Receiving health coverage and food Assistance for your eligible children will not stop you from gaining lawful permanent residence or U.S. citizenship, but receiving other types of aid may.

You do not have to provide a Social Security Number, nor will we contact U.S.C.I.S., for anyone not seeking benefits.

How do I apply for assistance?

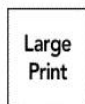
To apply you must complete an application and turn it in at the county department where you live.

- You may mail, fax or drop it off in person.
- You may be required to attend an interview.
- You may have family, friends or the county help you complete this form.

Available Services/accommodations



Handicap
Accessible



Vision Impaired



ASL



TDDY



Language
Interpreters

What will I need to provide? Sending copies or bringing the following items with your application may help you get your benefits quicker. (You may not need all these items to apply.) Tell your county worker if you cannot get these (he or she will help):

	Your identification, such as picture ID or drivers license;
	Social Security numbers or proof of application for everyone requesting benefits. If you state on the application that you have a Social Security Number, you will need to provide proof;
	Proof of current wages or income for your household, such as pay stubs, award letter, employer letter, Social Security, child support;
	Proof of resources (assets), such as checking, savings, vehicles, CD's, IRA's, stocks, life insurance, burial policies;
	Proof of status in this country such as Visa, Legal Permanent Resident Card, Passport, or Employment Authorization Card for everyone you are applying for;
	If someone is pregnant, proof of when the baby is due (letter or statement from a health care provider or doctor);
	Information on any parent(s) not living in the home of the children you are applying for;
	Health insurance card or policy; and/or
	Proof of expenses such as day care, rent, mortgage, utilities, child support or medical costs.



The Programs We Offer -Food Assistance

Food Assistance is a program to assist with the cost of food. Anyone may apply. If you are eligible, you must receive your benefits within certain time frames (see page 4 under "Processing Time"). If you need food right away and you meet certain guidelines, you will be entitled to expedited Food Assistance.

For Food Assistance, you must provide proof of your alien status if you are not a United States citizen. Citizenship is only verified if it is questionable. If you are not applying but are part of the household, no alien documentation or Social Security numbers are required.

You can immediately file an application with the applicant's name, address and signature of a responsible household member or household's authorized representative, by completing and submitting the first page of the application. The remainder of the application can be completed at home and may be brought in person, faxed, or mailed back to the Food Assistance office. Benefits will be paid from the filing date, which is the date the Food Assistance office receives your application. The filing date is different if the household is in an institution and applying for Food Assistance and SSI at the same time. In this case, the filing date is the date of release from the institution. The Food Assistance household must have an interview, which may be completed by phone.

You may use an authorized representative to apply for Food Assistance and another, separate authorized representative to use your EBT card.

Title VI of the Civil Rights Act of 1964 allows the State to ask for racial/ethnic information. You do not have to state your racial/ethnic information and not giving the information will not affect the application. Your county worker will complete this information if it is not answered. You have a right to request a fair hearing orally or in writing if you disagree with any action taken on the case.



Cash Assistance

- **Colorado Supplement to SSI (Supplemental Security Income)** This program is for persons who are receiving SSI but not receiving the full SSI amount.
- **Colorado Works/TANF (Temporary Assistance for Needy Families)** Through the Colorado Works Program, counties provide family stabilization assistance and other supportive services to enable eligible low-income families to find and retain employment and to provide for their children. Assistance and services provided may include child care, housing and transportation, cash payments, counseling for those experiencing domestic violence, mental health or substance abuse problems, and services aimed to reduce the incidences of out-of-wedlock births and encourage the formation and maintenance of two parent families.
- **Old Age Pension (OAP)** This is a cash assistance program for low-income persons, ages 60 or over, and may include medical assistance.
- **State Aid to the Blind (AB)** This program is for persons, ages birth–59, who are blind. This is a cash assistance program and does not include medical benefits.
- **State Aid to the Needy Disabled (AND)** This program is for persons, ages 18–59, who are totally disabled for at least 6-months. This is a cash assistance program and does not include medical benefits.
- **Home Care Allowance (HCA)** This is a cash assistance program for individuals that need assistance in daily living.
- **Adult Foster Care (AFC)** This is a cash assistance program for some individuals that need protective oversight on a 24-hour basis.







Medical Assistance

- **Family Medical Assistance (FM)/Child Health Plan *Plus* (CHP+)** For children 18 and under, families and pregnant women. Immediate, temporary coverage may be available for pregnant women and children through the Presumptive Eligibility Program.
- **Adult Medical Assistance (AM)** For persons who are 65 or older or for those who are applying based upon disability or blindness.
- **Long-Term Care Medical Assistance (LTC)** For persons needing help to pay for services received in their homes or a medical facility for more than 30 days. A medical and functional assessment is required.
- **Medicare Savings Program (MSP)** For persons needing help to pay for some of their Medicare Part B costs, such as premiums, deductibles and co-insurance.
- **Emergency Medical Assistance** For certain non-citizens who need help with an emergency medical expense and meet program eligibility criteria.

Other Assistance

- **Low Income Subsidy (LIS)** For persons needing help to pay for some of their Medicare Part D costs, such as premiums, deductibles and co-insurance.

	<p>Processing Time</p> <p>From the date the agency receives your completed application, they must act within:</p> <ul style="list-style-type: none"> ▪ 7 days for Expedited Food Assistance, 30 days for Food Assistance; ▪ 45 days for Medical Assistance Programs, Colorado Works/TANF, Colorado Supplement ▪ 60 days for State Aid to the Needy Disabled (AND) and Aid to the Blind (AB); ▪ 90 days for Medicaid applications awaiting a disability determination.
	<p>Proof of Lawful Presence in the United States</p> <p>This is required for Financial Programs only. It is <u>not required</u> for Medicaid, CHP+ or Food Assistance. You must provide verification of your lawful presence in the United States for applicants 18 years and older for certain public benefits, with:</p> <ul style="list-style-type: none"> ▪ A valid Colorado Driver's license or Colorado Identification card; or ▪ U.S. Military Card or Military Dependent's Identification Card; or ▪ United States Merchant Mariner Card; or ▪ Native American Tribal Document. <p>If you do not have the documents listed, you may contact your local county office for other acceptable documents. You must sign the Affidavit of Proof of Lawful Presence in the United States located in the application.</p>
	<p>Proof of Citizenship and Identity</p> <p>This is required for Medicaid and CHP+</p> <p>U.S. citizens who are applying for Medicaid or CHP+ must provide proof of citizenship and identity. Some U.S. citizens are exempt from providing proof of citizenship and identity. Some of these exemptions include newborns born to mothers receiving Medicaid or CHP+ at the time of birth, SSI & SSDI eligible clients, current Medicare recipients, and children in foster care.</p> <p>There are four documents that prove both citizenship and identity:</p> <ul style="list-style-type: none"> • A U.S. Passport • A Certificate of Citizenship • A Certificate of Naturalization, • An Indian Tribal Document <p>If an applicant does not have one of these documents, they must provide:</p> <ul style="list-style-type: none"> • One document that proves U.S. citizenship, AND • One document that proves identity. <p>Some examples of proof of citizenship are a U.S. birth certificate, a U.S. National ID card (form I-197 or I-179), final adoption decree, or an official military record showing a U.S. place of birth. Some examples of proof of identity are a driver's license, a state ID card with a picture, a school ID with a picture, or verified school, nursery or childcare records for children under 16.</p> <p>If an applicant does not have any of these documents, there are many more options. For more information call customer service: • Within Denver metro area: 303-866-3513 • Outside Denver metro area: 800-221-3943</p> <p>Copies of the original citizenship and identity documents (or certified originals) will be accepted only after originals have been viewed and verified by a site approved by the State of Colorado. You can take your original documents to be verified at your county department of human/social services' office or to an Application Assistance Site. Notarized copies will not be accepted.</p> <p>A list of Presumptive Eligibility and Application Assistance Sites can be found at the Department of Health Care Policy and Financing's Web site: Colorado.gov/hcpf.</p>

	<p>FOR FOOD ASSISTANCE: You must provide proof of your alien status if you are not a United States citizen. Aliens and alien household members who are not eligible to participate in the food stamp program will not be required to provide alien documentation or social security numbers.</p>
OTHER ASSISTANCE	<p>To apply for the following programs, you will need a separate application.</p> <p>Colorado Child Care Assistance Program (CCCAP) The Colorado Child Care Assistance Program provides financial assistance to low-income families who are working, searching for employment or in training. Families that are enrolled in the Colorado Works Program and need childcare services to support their efforts toward self-sufficiency are also eligible. The CCCAP is administered through individual county departments of social services.</p> <p>Low Income Energy Assistance Program (LEAP) LEAP may assist with part of your winter heating costs. You may apply from November 1st through April 30th. Applications are available at the county office, by calling 1-866-HEAT HELP (1-866-432-8435), or you may visit our web site at cdhs.state.co.us/leap/.</p> <p>Low-Income Telephone Assistance Program (LITAP) LITAP may assist with part of your telephone costs. Contact 1-800-782-0721, or you may visit our web site at cdhs.state.co.us/leap/.</p> <p>Child Support Enforcement For persons needing help establishing paternity, or establishing and enforcing child support and medical support. A \$20 application fee is required for persons who do not receive cash assistance.</p> <p>For additional information about the programs listed, visit the following web sites: cdhs.state.co.us or colorado.gov/hcpf.</p>
	<p>Domestic violence information and services are also available to you. If you ever feel you are in <u>immediate</u> danger call 911. If you would like to receive information regarding safety and services in Colorado, call the Colorado Coalition Against Domestic Violence at 303-831-9632 or toll free at 1-888-778-7091. You may also find the location of services near you by going to colorado.gov/cdhs/dvp. The National Domestic Violence Hotline at 1-800-799-SAFE (7233) or TTY 1-800-787-3224 or go to ndvh.org can also provide information.</p> <p>If you are a survivor of domestic violence, sexual assault, or stalking the Address Confidentiality Program (ACP) can provide you with a legal substitute address to use instead of your real address for use with state and local government agencies. You can find out more about the ACP at acp.colorado.gov/</p> <p>If you are in need or receive either of these services please inform your county worker.</p>
	<p>How to receive your benefits:</p> <p>Colorado's Electronic Benefits Transfer (EBT) QUEST Card. Food stamp and cash benefits are issued on an EBT card. You can receive a card at your county department or have an EBT card mailed to you. You will need to select your Personal Identification Number (PIN) to access the benefits once they are put on the card. To contact QUEST customer service you may call toll free at 1-888-328-2656.</p>
	<p>Medical Card</p> <p>If you are found eligible for Medicaid, you will be mailed a Medical Identification Card. Present this card each and every time you receive medical services. If your card is lost or stolen, please contact your county department of human/social services. A separate medical card will be sent to those who qualify for the CHP+ program.</p>
	<p>If you are found eligible for cash assistance, you may request to have your cash benefits directly deposited into your bank account. Ask your county worker for details.</p>

Local County Offices: phone, director and address

Adams County (303) 287-8831 Donald M. Cassata, Director 7190 Colorado Blvd. Commerce City 80022	Alamosa County (719) 589-2581 Larry Henderson, Director P.O. Box 1310 (mail) 610 State Street (physical) Alamosa 81101	Arapahoe County (303) 636-1130 Cheryl Ternes, Director 14980 E. Alameda Drive Aurora, CO 80012	Archuleta County (970) 264-2182 Erlinda Gonzales, Director P.O. Box 240 (mail) 551 Hotsprings Blvd Pagosa Springs 81147	Baca County (719) 523-4131 Ruth Wallace-Porter, Director 772 Colorado Street Ste.1 Springfield 81073
Bent County (719) 456-2620 x 108 William G. Schultz, Director 215 2nd Street (physical and mail) Las Animas 81054	Boulder County (303) 441-1000 Paula McKey, Director 3400 Broadway Boulder 80304	Broomfield County (720) 887-2222 Debbie Oldenettel, Director 6 Garden Center Broomfield 80020	Chaffee County (719) 530-2500 Philip Maes , Director 448 E. First Street Room 166 Salida, CO 81201	Cheyenne County (719) 767-5629 Tonya Lemley, Director P.O. Box 146 (mail) 51 South 1st (physical) Cheyenne Wells 80810
Clear Creek County (303) 679-2365 Cindy Dicken, Director P.O. Box 2000 (mail) Georgetown 80444	Conejos County (719) 376-5455 Maria Garcia, Director P.O. Box 68 (mail) 12989 County Road G.6, Conejos, Colorado 81129	Costilla County (719) 672-4131 Tommy Vigil, Interim Director P.O. Box 249 (mail) 233 Main St, Suite A (physical) San Luis 81152	Crowley County (719) 267-5248 x 248 Tonia Burnett, Director 631 Main Ste 100 (physical) Ordway 81063	Custer County (719) 783-2371 Laura Lockhart, Director P.O. Box 929 (mail) 205 South 6th Street (physical) Westcliffe 81252
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Elbert County (303) 621-3149 Catherine Robinson Director P.O. Box 544 (mail) 214 Comanche St. (physical) Kiowa, Co. 80117	El Paso County (719) 444-5532 Richard Bengtsson Director P.O. Box 2692 (mail) Colorado Springs 80901 105 North Spruce (physical) Colorado Springs 80905	Fremont County (719) 275-2318 Steven A. Clifton Director 172 Justice Center Road Canon City 81212	Garfield County (970) 945-9191 x3037(Glenwood Springs) (970) 625-5282 (Rifle) Lynn Renick, Director 195 West 14th Street Rifle, CO 81650 Glenwood Springs - 108 8th Street Suite 300 Glenwood Springs 81601	Gilpin County (303) 582-5444 Betty Donovan Director 2960 Dory Hill Rd., Suite 100 Black Hawk 80422
Grand County (970) 725-3331 Glen Chambers, Director P.O. box 204 (mail) 620 Hemlock (physical) Hot Sulphur Springs 80451	Gunnison County (970) 641-3244 ext. 1 Renee Brown Director 225 N. Pine Street, Suite A Gunnison 81230	Hinsdale County (970) 641-3244 ext. 1 Renee Brown Director 225 N. Pine St, Suite A Gunnison 81230	Huerfano County (719) 738-2810 ext 18 Sheila Hudson Director 121 W 6th Street Walsenburg, CO 81089	Jackson County (970) 723-4750 Glen Chambers Director P.O. Box 338 350 McKinley Street Walden 80480

Jefferson County (303) 271-1388 Lynn Johnson , Director 900 Jefferson County Parkway Golden 80401-6010	Kiowa County (719) 438-5541 Dennis Pearson, Director P.O. Box 187 (mail) Courthouse, 1307 Maine Street (physical) Eads 81036	Kit Carson (719) 346-8732 Kindra Mulch R.N., Administrator 252 S. 14th St. P.O. Box 70 Burlington 80807	Lake County (719) 486-2088 Jeri M. Lee, Director P.O. Box 884 (mail) 112 W. 5th Street (physical) Leadville 80461	La Plata County (970) 382-6150 Lezlie Mayer, Director 1060 E. Second Avenue Durango 81301
Larimer County (970) 498-6300 Ginny Riley, Director 1501 Blue Spruce Dr. Fort Collins 80524- 2000	Las Animas County (719) 846-2276 Catherine Salazar Director 204 S. Chestnut Street Trinidad 81082	Lincoln County (719) 743-2404 x141 Colette Barksdale, Director P.O. Box 37 (mail) Courthouse, 103 3rd Ave. (physical) Hugo 80821	Logan County (970) 522-2194 x228 Fredrick J. Crawford, Director P.O. Box 1746 (mail) 508 South 10th Ave., Suite 2 (physical) Sterling 80751	Mesa County (970) 248-2703 Len Stewart, Director P.O. Box 20000-5035 (mail) 510 29-1/2 Road (physical) Grand Junction 81502-5035
Mineral County (719) 657-3381 James Berg, Director P.O. Box 40 (mail) 1015 6th Street (physical) Del Norte 81132	Moffat County (970) 824-8282 Marie Peer, Director 595 Breeze Street Craig 81625	Montezuma County (970) 564-4105 Dennis A. Story, Director 109 W. Main, Room 203 Cortez 81321	Montrose County (970) 252-5000 Peg Mewes, Director 1845 South Townsend Montrose 81401	Morgan County (970) 542-3530 Steve Romero , Director P.O. Box 220 (mail) 800 East Beaver Avenue (physical) Fort Morgan 80701
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Prowers County (719) 336-7486 Linda Fairbairn, Director P.O. Box 1157 (mail) 1001 South Main (physical) Lamar 81052	Pueblo County (719) 583-6160 Jose Mondragon, Director 212 W. 12th Street Pueblo 81003	Rio Blanco County (970) 878-9640 Bonnie Ruckman, Director 345 Market Street, Meeker 81641-3421	Rio Grande County (719) 657-3381 James Berg, Director P.O. Box 40 (mail) 1015 6th Street (physical) Del Norte 81132	Routt County (970) 879-1540 Vickie Clark, Director P.O. Box 772790 (mail) 135 6th Street (physical) Steamboat Springs 80477
Saguache County (719) 655-2537 Jeannie Norris , Director P.O. Box 215 (mail) 605 Christy Ave. (physical) Saguache 81149	San Juan County (970) 387-5326 Lezlie Mayer , Director 1557 Greene Street, P.O. Box 376 Silverton 81433	San Miguel County (970) 728-4411 Allan Gerstle, Director P.O. Box 96 (mail) 333 West Colorado Ave. (physical) Telluride 81435	Sedgwick County (970) 474-3397, ext.13 Lisa Ault, Director P.O. Box 27 (mail) 118 West 3rd (physical) Julesburg 80737	Summit County (970) 668-9161 Joanne Sprouse DSS Manager P.O. Box 869 (mail) 360 Peak 1 Dr. Suite 230 (physical) Frisco 80443
Teller County (719) 687-3335 Kim Mauthe, Director P.O. Box 9033 (mail) 740 Highway 24 (physical) Woodland Park 80866- 9033	Washington County (970) 345-2238 Rick Agan, Director 126 West 5th (physical) Send mail to: PO Box 395 Akron 80720-0395	Weld County (970) 352-1551 Judy Griego, Director P.O. Box A (mail) 315 North 11th Ave. (physical) Greeley 80632	Yuma County (970) 332-4877 x306 David K. Henson, Director 340 South Birch Street Wray 80758-1814	